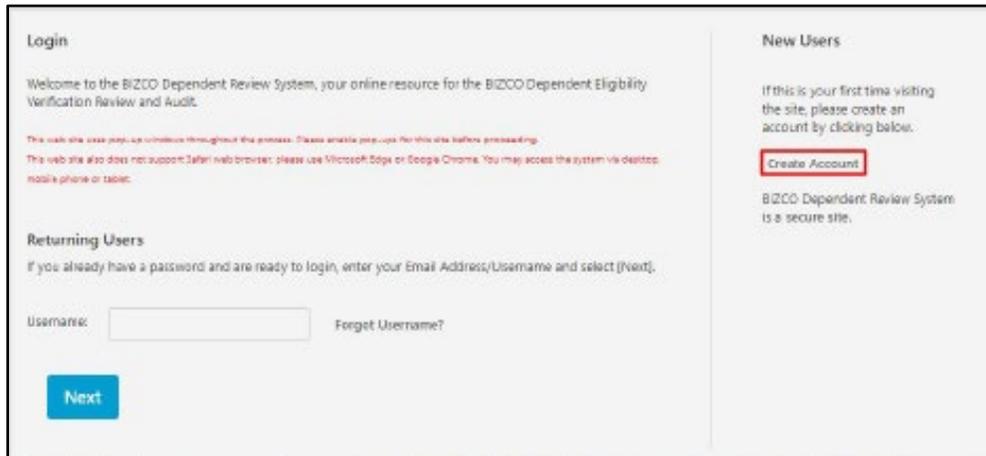


# Overview

This guide will help you register, log-in and access the Iowa State University Dependent Review site. If you have concerns, please contact WTW Dependent Verification Center at 1-855-722-9663 between 8 a.m. and 5 p.m. (CST), Monday through Friday.

## Creating an Account

Navigate to the Dependent Review site to log-in. The log-in page is where you can provide your details to access the site. Click 'Create Account.'



The screenshot shows a login page for the BIZCO Dependent Review System. It is divided into two main sections: 'Login' and 'New Users'.  
**Login Section:**  
- Title: 'Login'  
- Welcome message: 'Welcome to the BIZCO Dependent Review System, your online resource for the BIZCO Dependent Eligibility Verification Review and Audit.'  
- Browser instructions: 'This web site uses pop-ups windows throughout the process. Please enable pop-ups for this site before proceeding.' and 'This web site also does not support Safari web browser; please use Microsoft Edge or Google Chrome. You may access the system via desktop, mobile phone or tablet.'  
- Section: 'Returning Users'  
- Instruction: 'If you already have a password and are ready to login, enter your Email Address/Username and select [Next].'  
- Input field: 'Username:' with a text box.  
- Link: 'Forget Username?'  
- Button: 'Next' (blue)  
**New Users Section:**  
- Title: 'New Users'  
- Instruction: 'If this is your first time visiting the site, please create an account by clicking below.'  
- Button: 'Create Account' (red outline)  
- Note: 'BIZCO Dependent Review System is a secure site.'

It will then take you to the page where you will need to enter information to identify yourself further. This information will also be used if you will need to reset your password.

You can identify yourself by using either your ISU email address, employeeID or Social Security Number on the registration page. Steps for each of those options are as follows:

## Register Using Social Security Number

If you will register using your SSN, click 'No' in the two questions. The third question asking for your SSN will then appear. Click 'Yes,' provide your Social Security Number and click 'Next.'

**Tell Us About Yourself**  
Please provide the following information to tell us who you are.

Do you know your Email?  
 Yes  
 No

Do you know your Employee ID?  
 Yes  
 No

Do you know your Social Security Number?  
 Yes  
 No

Social Security Number: .....

You will then need to provide additional information such as home Zip Code and birth date. Click 'Next' and in the next screen you will need to provide your email address.

**Account Setup**  
Verify Information

Home Mailing Address ZIP Code (5 digits): \_\_\_\_\_

Birth Date (MM/DD/YYYY): \_\_\_\_\_

**Account Setup**  
Enter and confirm your email address below to continue.

Email: 750245ee@mailinator.com

Confirm Email: 750245ee@mailinator.com

Once you have provided a valid email address, a code will then be sent to the email you have provided.

**Verify your email address**

Thanks for verifying your 750245ee@mailinator.com account!

**Your code is: 083389**

Sincerely,  
Willis Tower Watson (Auth/AT)

This message was sent from an unregistered email address. Please do not reply to this message.

**wtw**

**Confirm Your Email**

Check your email and enter the verification code that was sent to **7\*\*\*\*\*@mailinator.com**

Enter Code

Enter Code

Verification didn't arrive?  
Check your inbox and junk folder for an email from no-reply@mail-auth.willistowerswatson.com. Contact us for additional help.

Once you have provided a correct code, you will need to enter a phone number so that the system can confirm your identity. Click on 'Send Code' and wait for the text message with the code and enter the code in the next screen. You can also click on 'Call Me' and you will receive a phone call.

**Enhanced Security**

Enter a number below that we can send a code via text message or call you to confirm your identity.

Country Code

Philippines (+63)

Phone Number

9153069058

**Text Message Verification**

Enter the verification code you received.

Enter Code

Enter Code

Once you've entered the verification code, you will then need to provide a password. Follow the password requirements to create a valid password.

**Create Password**

Password must be at least 8 characters long and contain at least 3 of the following:

- uppercase letters
- lowercase letters
- numbers
- symbols

New Password

New Password

Confirm New Password

Confirm New Password

Cancel Submit

After you've created your password, you will then be directed to the online authorization page below. If you've seen this page, then you have successfully created your account. Click 'Accept' to access the homepage.

**Online Authorization**

Please read the following information. At the bottom of the page indicate whether you accept or decline the terms by clicking the appropriate button.

On behalf of my eligible dependent(s), I agree to and understand the following:

1. I certify that any dependents enrolled under any coverage are eligible dependents under the terms of the Plan.
2. Any material omission or misrepresentation in answering the questions in this system may result in the denial of benefits, termination of coverage and enrollment for me and my dependents and/or corrective action.
3. I understand that in all cases, if there is any discrepancy between information made available through this Web site and benefits which may be provided pursuant to the official B2CD Plan (the "Plan") provisions, the Plan document will govern. B2CD (the "Company") and any subsidiaries reserve the right to amend, modify, or terminate any Plan(s) without notice to the extent permitted by law. Further, all rights and limitations detailed in the Plan(s) is/are subject to change at any time.

By clicking the Accept button below, I understand that this action will serve as my electronic signature and that by law this electronic signature will have the same effect as a signature on a paper form.

Decline Accept