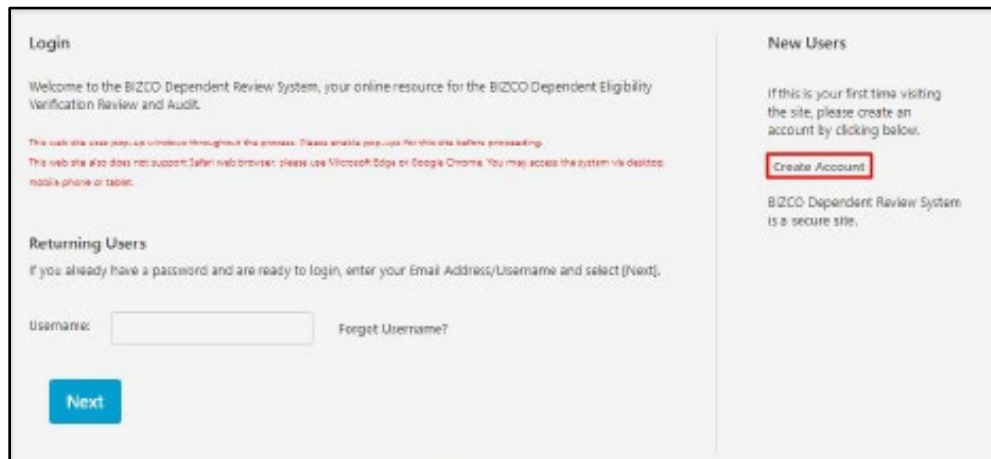


Overview

This guide will help you register, log-in and access the Iowa State University Dependent Review site. If you have concerns, please contact WTW Dependent Verification Center at 1-855-722-9663 between 8 a.m. and 5 p.m. (CST), Monday through Friday.

Creating an Account

Navigate to the Dependent Review site to log-in. The log-in page is where you can provide your details to access the site. Click 'Create Account.'



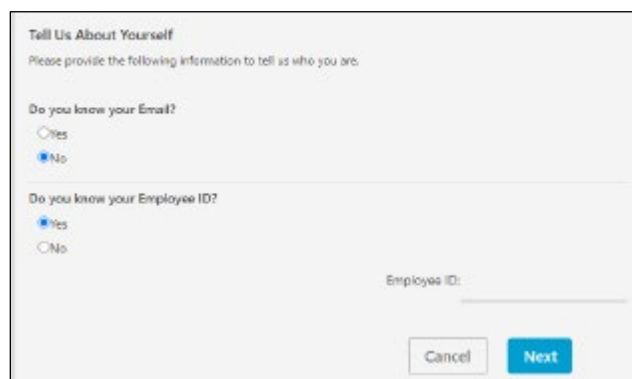
The screenshot shows the login page for the BIZCO Dependent Review System. It is divided into two main sections: 'Login' on the left and 'New Users' on the right. The 'Login' section includes a welcome message, a note about browser compatibility (recommending Microsoft Edge or Google Chrome), and a 'Returning Users' section with a 'Username:' label, a text input field, a 'Forgot Username?' link, and a blue 'Next' button. The 'New Users' section includes a message for first-time visitors and a red-bordered 'Create Account' button. Below the button, it states 'BIZCO Dependent Review System is a secure site.'

It will then take you to the page where you will need to enter information to identify yourself further. This information will also be used if you will need to reset your password.

You can identify yourself by using either your ISU email address, employeeID or Social Security Number on the registration page. Steps for each of those options are as follows:

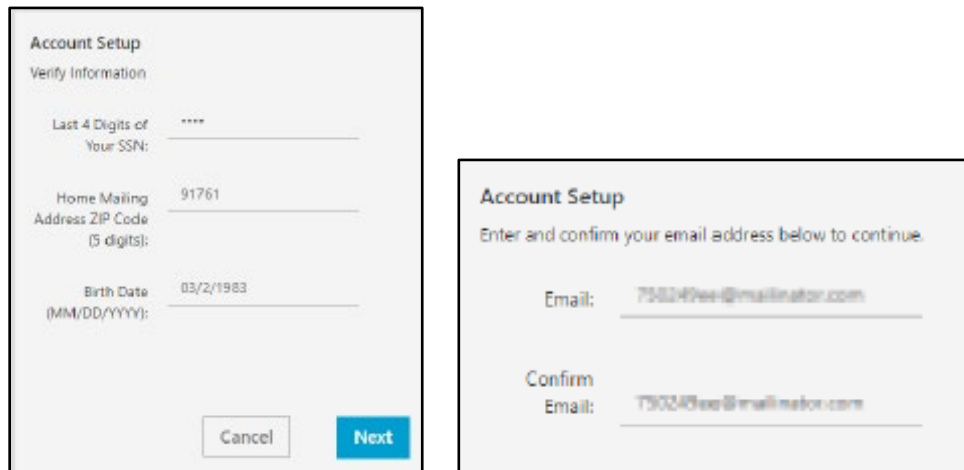
Register Using EmployeeID

If you will register using your EmployeeID, click 'No' in the first question. The second question asking for your employeeID will then appear. Click 'Yes' then provide your employeeID.



The screenshot shows the 'Tell Us About Yourself' registration page. It asks the user to provide information to identify themselves. The first question is 'Do you know your Email?' with radio buttons for 'Yes' and 'No'. The 'No' option is selected. The second question is 'Do you know your Employee ID?' with radio buttons for 'Yes' and 'No'. The 'Yes' option is selected. Below this, there is an 'Employee ID:' label and a text input field. At the bottom, there are 'Cancel' and 'Next' buttons.

You will then need to provide additional information such as last 4 digits of your SSN, home Zip Code and birth date. Click 'Next' and in the next screen you will need to provide your email address. Click 'Next.'



The first screenshot, titled 'Account Setup' and 'Verify Information', contains three input fields: 'Last 4 Digits of Your SSN:' with four asterisks, 'Home Mailing Address ZIP Code (5 digits):' with the value '91761', and 'Birth Date (MM/DD/YYYY):' with the value '03/2/1983'. At the bottom are 'Cancel' and 'Next' buttons.

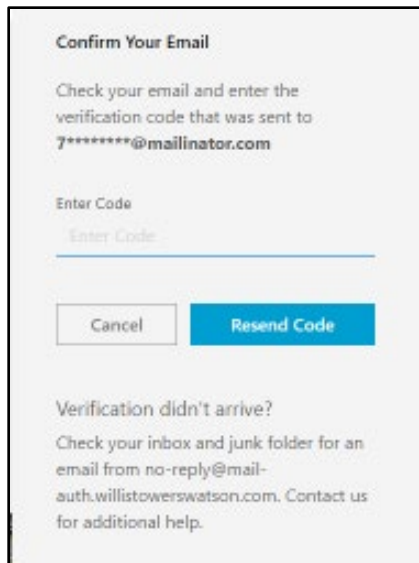
The second screenshot, also titled 'Account Setup', instructs the user to 'Enter and confirm your email address below to continue.' It features two input fields: 'Email:' with the value '750249ee@mailinator.com' and 'Confirm Email:' with the same value.

Once you have provided a valid ISU email address, a code will then be sent to the email you have provided.

Go to the inbox of your email address and look for the email sent by WTW. The emails should look like the screenshots below.



The email has a header 'Verify your email address'. The body text reads: 'Thanks for verifying your 7487803ee@mailinator.com account!', 'Your code is: 083389', and 'Sincerely, Willis Towers Watson (Auth/AT)'. The footer contains the text 'This message was sent from an unmonitored email address. Please do not reply to this message.' and the WTW logo.



Confirm Your Email

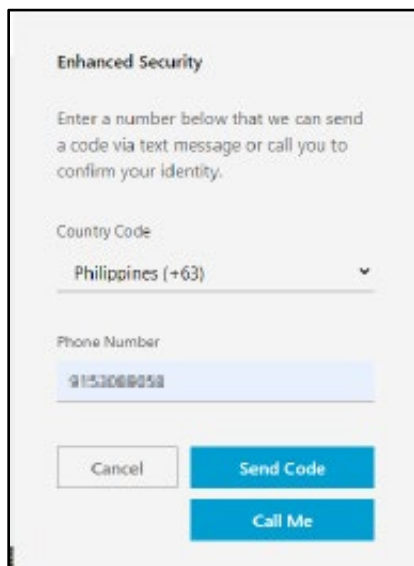
Check your email and enter the verification code that was sent to **7*****@mailinator.com**

Enter Code

Verification didn't arrive?

Check your inbox and junk folder for an email from **no-reply@mail-auth.willistowerswatson.com**. Contact us for additional help.

Once you have provided a correct code, you will need to enter a phone number so that the system can confirm your identity. Click on 'Send Code' and wait for the text message with the code and enter the code in the next screen. You can also click on 'Call Me' and you will receive a phone call.

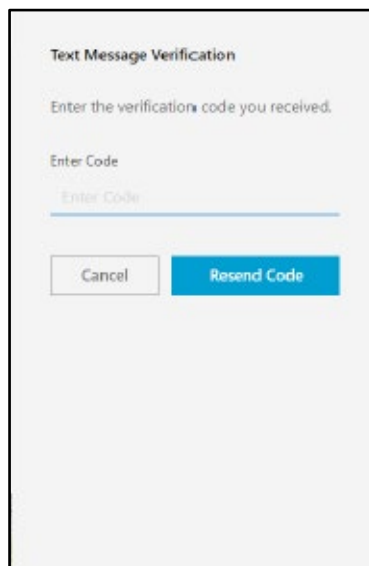


Enhanced Security

Enter a number below that we can send a code via text message or call you to confirm your identity.

Country Code

Phone Number



Text Message Verification

Enter the verification code you received.

Enter Code

Once you've entered the verification code, you will then need to provide a password. Follow the password requirements to create a valid password.

After you've created your password, you will then be directed to the online authorization page below. If you've seen this page, then you have successfully created your account. Click 'Accept' to access the homepage.

Online Authorization

Please read the following information. At the bottom of the page indicate whether you accept or decline the terms by clicking the appropriate button.

(On behalf of my eligible dependent(s), I agree to and understand the following:

1. I certify that any dependents enrolled under any coverage are eligible dependents under the terms of the Plan.
2. Any material omission or misrepresentation in answering the questions in this system may result in the denial of benefits, termination of coverage and enrollment for me and my dependents and/or corrective action.
3. I understand that in all cases, if there is any discrepancy between information made available through the Web site and benefits which may be provided pursuant to the official BZCO Plan (the "Plan") provisions, the Plan document will govern. BZCO (the "Company") and any subsidiaries reserve the right to amend, modify, or terminate any Plan(s) without notice to the extent permitted by law. Further, all rights and limitations detailed in the Plan(s) is/are subject to change at any time.

By clicking the Accept button below, I understand that this action will serve as my electronic signature and that by law this electronic signature will have the same effect as a signature on a paper form.

Decline

Accept