

Everyday Marketplace

Registration Instructions

Contents

| | |
|---|---|
| What is Everyday Marketplace? | 2 |
| Registering Your Everyday Account | 2 |
| Helpful Tips Before You Enroll | 3 |
| Enrolling in Everyday Benefits | 4 |
| Saved Quotes | 6 |
| FAQs and Troubleshooting | 7 |
| Additional Support | 9 |

What is Everyday Marketplace?

Everyday Marketplace is a platform designed to offer benefit-eligible Iowa State University faculty and staff special rates, resources and benefits that meet your needs as life happens. Through Everyday, you receive preferred pricing on trusted brands reviewed by our experts for reliability and value. Everyday is open for you 24/7, year-round; you do not need to wait for Annual Enrollment or a Qualifying Life Event to enroll in your Everyday Benefits.

Your Everyday Benefits include:

- Auto, Home & Renters Insurance
- Pet Insurance
- PerkSpot Employee Discount Program
- Purchasing Power

This document outlines important information and steps that need to be taken before you can complete your enrollment for benefits on Everyday. Please note that the screenshots provided throughout this document are examples intended for educational purposes only.

Registering Your Everyday Account

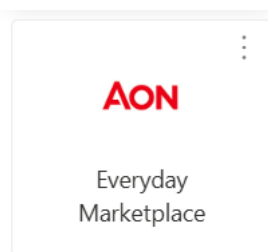
Before enrolling on Everyday Marketplace, you will first need to create your Everyday account.

Iowa State University is leveraging a single sign-on (SSO) connection to Everyday, making it easier for benefit-eligible Iowa State University faculty and staff to access the platform by pre-registering accounts and eliminating the need for login credentials.

Simply access Everyday by going to Azure and navigating to Everyday Marketplace.

Step 1

Go to your Azure dashboard and click Everyday Marketplace.

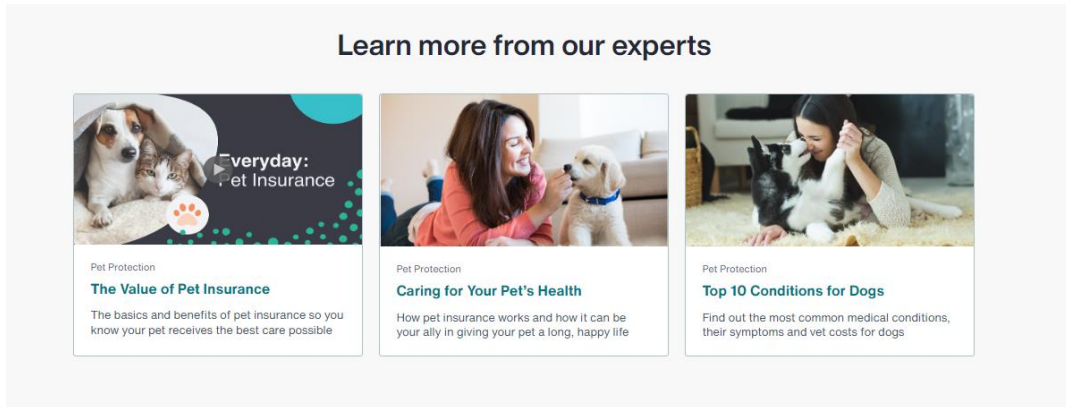


Step 2

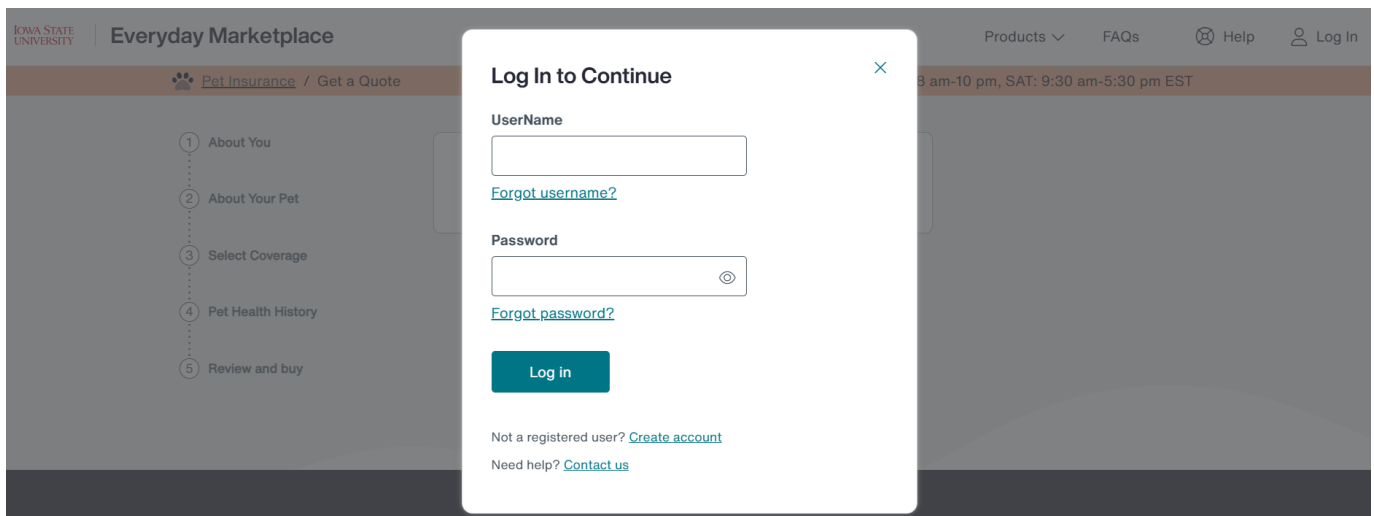
After clicking Everyday Marketplace, you will automatically be directed and logged into Everyday via SSO. You may follow these steps for future visits to Everyday through SSO.

Helpful Tips Before You Enroll

- Before enrolling in benefits on Everyday, you can learn more about the benefit options available to you with content and resources from Everyday experts. The resources hosted on Everyday are available to you anytime you need and can help you understand more about the benefits available to you. Content can be found on each benefit page underneath the **Learn more from our experts** section.



- Make sure you are logged in to your Everyday account. You will need to be logged in before you can enroll or receive a quote. Follow **Step 1 – Step 2** outlined above to login to your account.



- Be prepared to have information on hand – Social Security numbers, beneficiary information, or more – before you start your enrollment in case it's required throughout your enrollment.

Enrolling in Everyday Benefits

To enroll in benefits on Everyday Benefits, make sure you are first logged in to your Everyday account. You can then enroll in benefits or receive quotes by clicking the **Enroll Now** or **Get a Quote** buttons on the various benefit pages as displayed below.

Enroll Now

Get a Quote

Your plan effective date and cost per pay period will be displayed throughout your enrollment. Please note that the plan effective date varies based on certain carrier requirements and your per pay period date will align with your employer's pay frequency. You must review and confirm these details before you can successfully complete your enrollment on Everyday.

Review Your Plan Summary

Does everything look good? Ensure all the info about your pets and plans are correct.

Summary

Your Information

Name
Miller James


Zip Code
46601

Email
jamesmiller.e@aontest.com

Total Payment

Payroll Deduction Amount
\$17.16

Total Per pay




 **Test's coverage** \$17.16

Total \$17.16

Continue

Finish Later

[Back](#)

 **Test**  


\$17.16
per pay

[Coverage Effective Date](#)

Pet Type
AMERICAN SHORTHAIR
2 years old

My Pet Protection With Wellness
Gold Plan

70% reimbursement on vet bills
\$250 annual deductible
\$7,500 annual max benefit

[Health History](#) 


You will see a confirmation onscreen once you successfully complete an enrollment on Everyday. This screen will provide you with any next steps you might need to take or be aware of before your coverage effective date.

It's recommended to take a screenshot or download your confirmation for your records as ***you will not be able to view this confirmation screen again after exiting.***

Please note that most carriers will send your policy details directly to you via e-mail or mail. For more information on what to expect after enrolling, please visit the [FAQs](#) page.

Your pet thanks you for the coverage!

Thank you for your purchase on Everyday!
Nationwide will contact you about your policy documents.

 [Download](#)

Plan Summary

NEXT STEPS

- Nationwide will send policy documents to you directly.
- If you need to make any changes or cancel your policy, contact Nationwide.
- You can view information about your pet insurance on your My Account page.

Questions about your Nationwide policy?

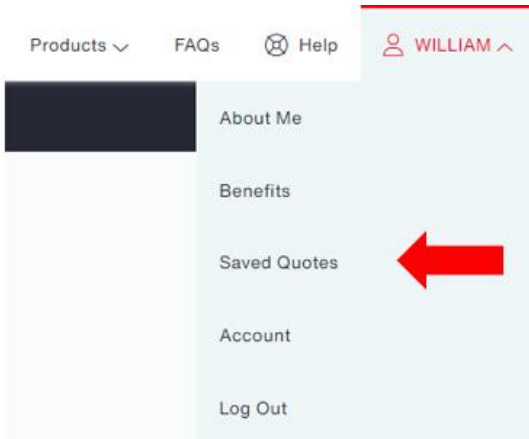
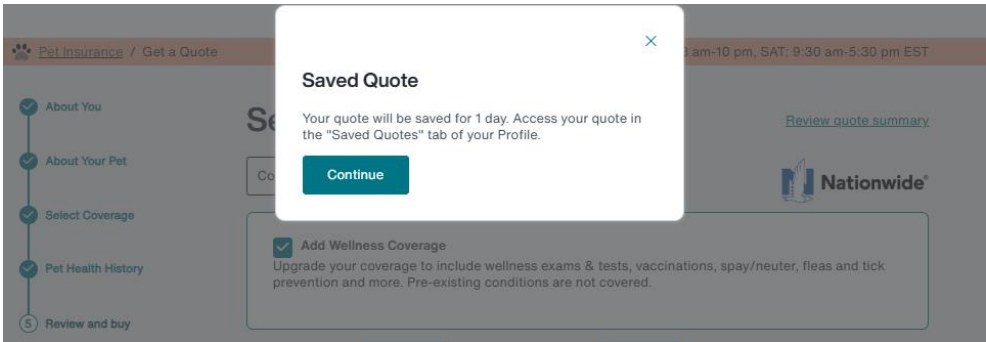
Contact Nationwide if you have questions about your policy by going to the [Help](#) page

Saved Quotes

If you do not finish or complete your enrollment, you can save your progress and return to your benefit enrollment at a later date by clicking the **Finish Later** button in the enrollment flow.

You can then access your saved quotes by visiting the **Saved Quotes** section of your profile.



- Click your name in the upper-right corner, then **Saved Quotes**.



Saved Quotes

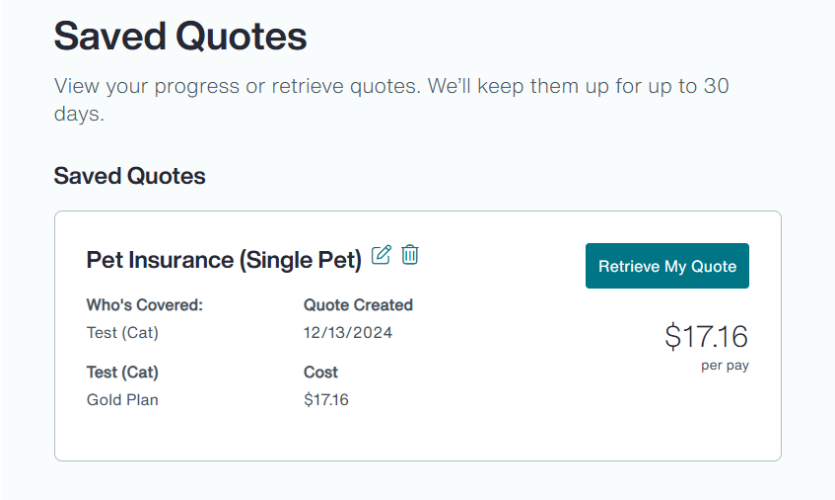
View your progress or retrieve quotes. We'll keep them up for up to 30 days.

Saved Quotes

Pet Insurance (Single Pet)  

Retrieve My Quote

| | | |
|-----------------------|----------------------|---------------------------|
| Who's Covered: | Quote Created | \$17.16 per pay |
| Test (Cat) | 12/13/2024 | |
| Test (Cat) | Cost | |
| Gold Plan | \$17.16 | |



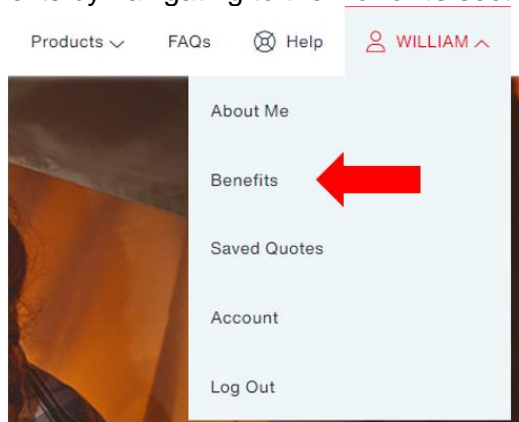
FAQs and Troubleshooting

Enrolling in Benefits

- Why was I unable to sign up for a benefit?
 - You may not qualify for this benefit based on the requirements by the Everyday carrier. Contact the carrier directly for more information about your enrollment options or check Everyday again for benefits for which you may enroll.
- The page won't load when I try to access Everyday or when I try to enroll in a benefit.
 - We recommend taking the below steps if your Everyday site or enrollment page isn't loading. If you still need assistance, please visit the Everyday [Help](#) page.
 - Try accessing Everyday in a different browser
 - Clear your cache or history before visiting Everyday or trying to enroll in a benefit
 - Restart your computer

After Completing Your Enrollment

- What are the next steps after I enroll in a benefit on Everyday?
 - Upon successfully completing your enrollment on Everyday, you will see a confirmation onscreen within your Everyday enrollment detailing any next steps. You will also receive a confirmation e-mail or Welcome Packet from the carrier directly with your policy details. Please note that carriers have varied methods and timelines for how and when you can expect to receive your policy details. Refer to the [FAQs](#) page for additional information on what to expect after enrolling.
- Where can I view the benefits I enrolled in on Everyday?
 - Please note, your elected benefits will not appear on the site until payroll deductions begin. Once you are logged in to your Everyday account, you can view your benefits by navigating to the **Benefits** section under your name.



My Benefits

View your current benefits and total per month deductions.

Pet Insurance



\$9.18

Per pay

Coverage Effective as of
Pet Insurance Apr 1, 2023

Download Nationwide Brochure

[Download PDF](#)

Phone Number

[877-738-7874](#)

Additional Support

Payroll Deduction

If you have questions about payroll deduction, you can contact Everyday Benefits Solutions by calling 844-428-6674, Monday – Friday from 8 a.m. – 5 p.m., EST.

Policy Questions or Changes

If you have questions about or need to make changes to your specific policy, please contact your carrier directly. All carrier information can be found on the Everyday [Help](#) page.

Frequently Asked Questions

If you have additional questions, please visit the Everyday [FAQs](#) page.